

## The Ranch House End of Event Instructions

## End of Event Requirements:

- 1. No stapling, gluing, nailing, taping or Command Strip, etc, on any walls, door frames, windows, floors or ceiling.
- 2. Outdoor noise and music must be moved inside by 10pm.
- 3. No flame-lit candles or anything with a flame on the outside of the Ranch House.
- 4. No confetti, no rice, no fake flower petals.
- 5. We discourage the use of any form of glitter in decorations and clothing. Glitter is time consuming to clean-up and can result in the loss of all or a portion of your deposit.
- 6. No paint or sidewalk chalk.
- 7. Remove all trash (kitchen, bathrooms, angel point) to the dumpsters.
- 8. Clean floor of all spills, paper, and dirt.
- 9. Check Angel Point and all outdoor areas for empty cups, cans and bottles.
- 10. Remove all decorations, signs and personal items. (please check the refrigerator, bathrooms, and bridal suite)
- 11. Wipe down all kitchen counters.
- 12. Outdoor white chairs must be the neatly stacked & returned to carts in storage area.
- 13. Adjust thermostat (summer 75°F, winter 65°F) and turn off all lights.
- 14. Lock all doors from the inside, leave through the kitchen door and return key to lock box.
- 15. All directional markers used to guide your guests to the Ranch House must be removed.
- 16. Report any and all damage to the Ranch House manager via text 806-445-9994.

## Codes:

wifi password: Ranchhouse123

Failure to follow the End of Events Requirements can lead to losing part or all of your deposit. It is a "win win" for everyone if you follow these rules and we can refund your full deposit. Thank you.